



GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER : WEST GARO HILLS DISTRICT : TURA
(DISTRICT SELECTION COMMITTEE)

No. DSC/WGH/ 9/93/171

Dated Tura, the 20th November, 2019.

ADVERTISEMENT.

Online/Offline applications are invited by the undersigned from the permanent residents of Meghalaya for under mentioned posts carrying the scale pay besides allowances as admissible under the rules issued from time to time.

Age Limit: 18 to 27 years. Upper age limit is relaxable by 5(five) years in respect of ST/SC candidates who are permanent residents of the State of Meghalaya. **Government Employees are to produce NOC from the appointing authority when called for Personal interview, failing which candidature will be rejected. Candidate's age should be not be less than 18 years or more than 32 years as on 1st July, 2019.**

Offline Application in standard form as prescribed in Part IX of the Gazette of Meghalaya affixing two copies of recent passport size photographs should be submitted on or before **20th December, 2019**. A window envelope (4cms x 9cms) size affixing postage stamp of Rs.5/- (Rupees Five) only should be submitted along with the application if it is submitted offline. For candidates applying online instructions are given below in **PARA-1, 2 & 3**.

Examination Fees: Candidates who wish to apply online will visit the website www.westgarohills.gov.in and click on the link "Online applications for DSC" or by Treasury Challan if it is submitted through offline the amount of Rs. 50/- (Rupees fifty) only in respect of ST/SC and Rs.100/- (Rupees one hundred) only in respect of others under the Head of Account "0070-Other Administrative Services-60-Other Services-800-Other Receipts-(16) Receipt under District Selection Committee (DSC)" which should be submitted along with the application. No other mode of payment will be accepted. **Incomplete application will be summarily rejected and no further correspondence will be entertained. Canvassing directly or indirectly will get a candidate disqualified.**

Application/Examination fees are exempted to the candidates belonging to persons with disabilities subject to furnishing of Disability Certificate along with the application (as per Notification No. PER (AR).150/88/Pt.1/67 Dated 2nd March, 2017).

Sl. No.	Name of post(s).	No. of post(s)	Pay Level	Educational Qualification/Requirements
1.	Lower Division Assistant (Grade-III) (in various Govt. Deptts)	51	L-5	SSLC passed with 6(six) months diploma/certificate in computer with a minimum typing speed of 30 words per min.
2.	Storekeeper (Grade-III)	3	L-5	SSLC/HSSLC passed (preferably a male candidate).
3.	Storekeeper(Grade-III)	1	L-4	D. Pharm passed with HSSLC in Science stream (Medical Storekeeper)
4.	Weaving Demonstrator (Grade-III)	2	L-5	HSSLC passed with 2(two) years certificate in Handloom Technology, HTI at Mendipathar.
5.	Forester-I (Grade-III)	4	L-4	HSSLC passed in Science Stream *Physical requirement. The candidate must have the following minimum standards for height and chest. *Male - 163 cm....Male (Tribal) - 152 cm *Female - 150 cm... Female (Tribal) -145cm Chest girth(male)....Normal-79...Expansion-05 Chest girth(female)...Normal-74...Expansion-05 *Physical Test- 25 kms walking for Male in 4 hrs & 16 kms walking for female in 4 hrs followed by Medical Examination by the DM&HO, Tura. *A health certificate in the form prescribed by Article 40 of the Civil Regulation signed by the

6.	Driver (Grade-III)	6	L-3	Class VIII passed *Must possess a valid professional driving licence for light or Medium/Heavy Motor vehicle. *Experience in driving shall be preferred. *Must have fair knowledge of repairing defects. or *Must possess a valid professional driving licence for light/Medium vehicle. *Experience in driving shall be preferred.
7.	Soil & Water Conservation Demonstrator(Jr-I) (Grade-III)	2	L-4	SSLC passed.
8.	Library Assistant (Grade-III)	2	L-5	HSSLC passed with computer knowledge and certificate of diploma in Library Science.
9.	Dark Room Assistant/X-ray Attendant/ X-ray Assistant(Grade-III)	3	L-2	HSSLC passed or Equivalent.
10.	Laboratory Assistant (Grade-III)	1	L-4	HSSLC passed or Equivalent with laboratory diploma.
11.	Skilled Assistant (Weaving) (Grade-III)	1	L-6	1. Matriculate with diploma in Tailoring from recognised Institution. 2. Non-matriculate with diploma in Tailoring from recognised Institution.
			L-4	
12.	Receptionist(Grade-III)	2	L-6	HSSLC passed or equivalent from any recognized Institution/Board with knowledge in computer.
13.	Plumber (Grade-III)	1	L-4	SSLC passed with diploma/certificate in plumber from ITI or any Govt. recognised institution.
14.	Assistant Divisional Mechanic(Grade-III)	1	L-3	ITI diploma in Motor Mechanic with atleast 1(one) year experience or Class VIII passed with 5(five) years experience machineries like Road Roller, JCB etc.
15.	Fishery Demonstrator(Grade-III)	1	L-4	HSSLC (Sc) passed.
16.	Investigator (Grade-III)	1	L-5	HSSLC passed.
17.	Rubber Tapper (Grade-III)	22	L-2	1. SSLC Passed. 2. Must Have Knowledge In Rubber Tapping. Minimum 2 yrs of experience of Tapping Or Passed in Training in Rubber Tapping or Budding Conducted By The Rubber Board For Minimum Period of 2 Months.
18.	Electrician (Grade-III)	1	L-4	HSSLC Passed with diploma in electrician from ITI or any Govt. recognised institution.
19.	Milk Collector (Grade-III)	1	L-4	SSLC passed.
20.	Dhai(Grade-III)	1	L-3	SSLC passed.

23.	Stenographer (Grade-III)	1	L-8	SSLC/HSSLC with 1(one) yr diploma in Stenography from JTI. 80 words per minute in stenography and 40 words per minute in computer typing.
24.	Forest Guard (Grade-III)	12	L-2	SSLC passed or any equivalent examination recognised by the Government of Meghalaya. *Physical requirement. The candidate must have the following minimum standards for height and chest. *Male - 163 cm...Male (Tribal) - 152 cm *Female - 150 cm... Female (Tribal) -145cm Chest girth(male)...Normal-79...Expansion-05 Chest girth(female)...Normal-74..Expansion-05 *Physical Test- 25 kms walking for Male in 4 hrs & 16 kms walking for female in 4 hrs followed by Medical Examination by the DM&HO, Tura. *A health certificate in the form prescribed by Article 49 of the Civil Regulation signed by the DM&HO and testifying of the candidate's sound hearing, good vision, general physical fitness and rough outdoor life in the Forest Department, body marks of successful vaccination will be required for each candidate. This will be furnished by the DM&HO, Tura.
25.	Asst. Manager (Carpentry)(Grade-III)	1	L-6	SSLC with 2(two) years Carpentary Certificate.
26.	Knitting Demonstrator(Grade-III)	2	L-4	SSLC with 1(one) years Knitting Certificate
27.	Grade-IV (Group-D) posts (in various Govt. depts.)	32	L-1	Class VIII passed.
28.	Gateman(Grade-IV)	2	L-1	Class VIII passed *Physical requirement. The candidate must have the following minimum standards for height and chest. *Male - 163 cm...Male (Tribal) - 152 cm *Female - 150 cm... Female (Tribal) -145cm Chest girth(male)...Normal-79...Expansion-05 Chest girth(female)...Normal-74..Expansion-05 *Physical Test- 25 kms walking for Male in 4 hrs & 16 kms walking for female in 4 hrs followed by Medical Examination by the DM&HO, Tura. *A health certificate in the form prescribed by Article 49 of the Civil Regulation signed by the DM&HO and testifying of the candidate's sound hearing, good vision, general physical fitness and rough outdoor life in the Forest Department, body marks of successful vaccination will be required for each candidate. This will be furnished by the DM&HO, Tura.

****N.B: Number of post may increase due to retirement, promotion, resignation, death etc. during processing period for Practical Test/Written Exam/Interview etc.**

**** (Name of post should be indicated clearly in the application)**

**** Fees once paid will not be refunded.**

PARA-1.SUBMISSION OF ONLINE APPLICATION

Candidates who are applying through online mode must submit their applications in the **Government of Meghalaya Online Recruitment Application System www.westgarohills.gov.in.**

For candidates applying for the first time through online mode, a one-time registration process is required to enable them to apply against the advertised vacancies/posts and candidate should have a valid email ID. Kindly read the instructions on the website carefully before applying. Last date for online application is **05:00 P.M. of 19th December.**

PARA-2.PAYMENT OF APPLICATIONS FEES

Candidates who wish to apply may pay the application fees using any one of the following modes of payment only:-

- (a) Debit-cum-ATM Cards/Credit Cards/Net Banking.
- (b) e-Challan (Cash payment)

****Payment via SBI Net-banking/ATM-cum-Debit Cards:** For payment using State Bank of India's Net-banking, please select e-payment and select State Bank of India in the Meghalaya ePayment Portal Page.
Payment via Net Banking/ATM-cum-Debit Card/Credit Cards of other Banks: For payment using Debit/ATM/Credit Cards or Net Banking of other banks, please select SBI e-Pay Payment Gateway and click Proceed for Payment.
E-Challan/Cash Payment at any branch of SBI: Candidates may also opt for Cash Payment at any of the branches of SBI. For cash payment, please select Payment across Bank Counter. Fill in the required details, an e-Challan will be generated. Take a printout of the e-Challan and make the required payment at any branch of SBI. Please note that you need NOT submit the e-Challan to DSC.

Kindly note that an additional amount in the form Bank's Commission may be applicable depending upon the mode of payment. The amount once deposited shall not be refunded or adjusted against any other purpose.

In case of any problem being faced in the processing of the online application, applicants can contact the office of the District Selection Committee, West Garo Hills, Tura directly in person.

PARA-3.INSTRUCTIONS

1. Applicants are advised to apply well in advance without waiting for the closing date.
2. Candidates must appear for Screening Test/Written Test/Interview at his/her own expenses.

Admission at all stages of the recruitment process for which the candidates are admitted by the Committee will be purely provisional and is subject to satisfying the prescribed eligibility conditions. If, on verification at any stage of the recruitment process, it is found that applicants/candidates do not fulfill any of the eligibility conditions, their candidature for the post will automatically be cancelled by the Committee without notice.

PARA-4.RESERVATION OF VACANCIES

As per Reservation Policy of the Government of Meghalaya.

PARA-5.COMMITTEE'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. After such scrutiny a "Proposed Rejection/Ineligibility List" shall be published and hosted in the Committee's website as well as in the Notice Board of the DSC branch. Original Certificates will be sought only from those candidates who qualify for the Personal Interview. If a candidate does not furnish the original certificates to substantiate his educational qualification his/her candidature will be cancelled and the Committee's decision in this regard shall be final. Candidates who have also not fulfill the requisite qualification as on the last date of receipt of application will not be eligible to apply for the post.

PARA-6.METHOD OF SELECTION

The final selection/recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Committee through any of the following process.

1. Typing speed, English composition and Stenography Test, in recruitment to a post of LDA and Stenographer (All Grades) as the case may be.
2. (i) Written Examination ---Personal Interview.
(ii) Screening Test --- Personal Interview.
(iii) Screening Practical Test --- Personal Interview.
(iv) Preliminary Screening Test --- Main Examination ---Personal Interview.
(v) Physical Efficiency Test ---Preliminary Screening Test ---Main Examination ---Personal Interview.
(vi) Any other method as may be adopted by the Commission.

*** It will be the discretion of the Commission to cancel any process mentioned above if found that illegal/unfair

****The District Selection Committee Tura reserves the right to recommend the qualified candidates in any post & offices/departments and no request by the candidates will be entertained. Those candidates unwilling to join the post in the stipulated time will be disqualified.**

Last date for submission of application is 05:00 P.M. of 20.12.2019 for offline and also 05:00 P.M. of 19.12.2019 for online.



**Member/Secretary,
District Selection Committee,
West Garo Hills, Tura**

Memo No. DSC/WGH/ 9/93/171-A,

Dated Tura, the 20th November, 2019.

Copy to:-

1. The Deputy Commissioner & Chairman, District Selection Committee, West Garo Hills, Tura for favour of information.
2. The Under Secretary to the Govt. of Meghalaya, Personnel & AR(B) Department, Meghalaya, Shillong for favour of information.
3. The Asstt. Director, i/c. District Information & Public Relations Officer, West Garo Hills for favour of information with a request to release the above advertisement to the Editor, TheShillongTimes/SalantiniJanera, Ringrey, Tura to publish in their esteem dailies for one/two days only.
- ✓ 4. The SIO, NIC, Shillong for information and necessary action.
5. The DIO, NIC, Tura for information and necessary action.
6. Office Notice Board for general information.
7. Office copy.


**Member Secretary,
District Selection Committee,
West Garo Hills, Tura.**