



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे  
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE  
Dr. Homi Bhabha Road, Pune : 411 008, Pune : 411 008

ADVT. NO. : 14/2017

(APPLY ON OR BEFORE MARCH 27, 2017)

[NON TEACHING POSITION - CONTRACTUAL & TEMPORARY]

Indian Institute of Science Education and Research Pune is a premier autonomous Institution established by the Ministry of Human Resource Development, Government of India, for promotion of high quality science education and research in the country.

The Institute invites online applications from Indian nationals having excellent academic record and relevant work experience for the following position purely on temporary and contractual basis:

Post – 1	Executive Engineer (Civil)
Number of Posts	1
Consolidated emoluments	Rs. 60,000/- to 65,000/- per month commensurate with experience.
Qualification	Degree in Civil engineering with minimum 60% marks / equivalent grade from a recognized University / Institute.
Experience	Minimum 5 years experience in Civil field as Engineer /Asst Engineer-Civil (in PB-3 and GP of Rs. 5,400/- or equivalent post) from CPWD / State PWD or similar organized services / Semi-Govt. / PSU / Statutory or Autonomous organizations / Universities / reputed Institute or organizations under Central / State Govt. Experience in handling civil projects / works. Project planning, design, estimation and execution. Tender preparation, certification of bills, handling of maintenance contracts etc.
Tenure of appointment	Initially for a period of one year, extendable for a further period subject to satisfactory performance and performance review.
Age	Not more than 40 years as on closing date of advertisement.

**General Information / details about the post**

- 1) The above post is contractual and purely on temporary basis.
- 2) The qualification prescribed should have been obtained from recognized Universities/ Institutions.

- 3) Age relaxation as applicable to SC/ST/OBC/Physically Handicapped / Ex-Serviceman Applicants will be considered as per the Government of India norms.
- 4) The prescribed essential qualifications / experience indicated are bare minimum and mere possessions of same will not entitle the applicants to be called for interview. **Where number of applications received in response to an advertisement is large, it may not be convenient or possible for the Institute to interview all the applicants. The Institute may restrict the number of applicants to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement.** The applicant should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications / experience.
- 5) Relaxation in age, educational qualification and / or experience may be considered in case of exceptionally meritorious applicants, with prior approval of the Competent Authority.
- 6) Applicants not fulfilling the above criteria need not apply.
- 7) No TA/DA will be admissible for appearing the interview.
- 8) Selected applicant will have to join duty immediately on receipt of the offer.
- 9) No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
- 10) Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

### **How To Apply:**

**Please Read Carefully Before Submitting the Online Application.**

**Last date for submitting on-line applications is March 27, 2017. Applicants need not send hard copy of the application at this stage.**

Interested candidates fulfilling the eligibility as per the above given criteria may apply online in the prescribed application format. Click on the link “**Apply Online**” available below this advertisement and apply for the post. Please keep your personal details, qualification details, details of references, experience details, other relevant details, soft copy of the passport size photograph with you and printer attached to your desk top before starting online application.

In case, name of the degree that you possess is not listed in the drop down option, please select “other” and enter name of the degree, specialization and other desired details in the field named as “specialization”.

**In case the applicant has completed the degree/s, course/s through Distance learning / Correspondence / Part –Time method:**

- **Please mention in the Specialization field if the particular degree / course has been done through Distance / Correspondence / Part time as the case may be.**
- **In case the degree / course is completed through Private College / Institute not affiliated to any University, mention Private in the Specialization field in addition to other details.**

**While entering the details of employment, pay scale details should be entered as under:**

- 1] In case applicant is/was drawing salary as per the 6<sup>th</sup> pay scale – Enter Pay Band and Grade Pay of the post (Example – PB 3 + GP Rs. 5400/-)

- 2] In case applicant is/was drawing salary as per the 7<sup>th</sup> pay scale – Enter Level (Example – Level 10 or Level 11 as applicable)
- 3] In case applicant is working in PSU – Enter “PSU – (Write Scale)”
- 4] In case applicant is drawing consolidated pay – Enter “Consolidated”

Information not covered in the application may be entered in brief in the field at Sr. 10 “Any other relevant Information”.

After you complete the application, click on the “**Preview**” button. Please see the print preview from browser option and adjust page margins if printable area is not covered.

Go to the end of the preview page, click in the box provided for declaration. **Before submitting the application click on the “Print” button to take printout of the filled application. Please keep one copy for your record.**

**Once you submit the application, you will not be able to retrieve the application for printing / editing / reference. Candidates who have submitted “Online application” only shall be considered for selection process.**

**Shortlisted candidates only will be informed by email / post and no separate communication will be sent.**

When called for the selection process, applicants will have to bring **printed copy of the online application** (affix color passport size photograph on application form), **self attested** certificate in support of **age**, mark sheets and certificates of **educational qualification**, **experience** certificate/s, and other documents **in support of the information submitted** in the online application.

**Advt. No. 14/2017.IISER-P/Rect./06.03.2017**

**Registrar**