

National AIDS Research Institute
 Indian Council of Medical Research, Department of Health Research (DHR)
 Ministry of Health and Family Welfare
 "Longitudinal Aging Study in India (LASI)"
 Plot No.73, G - Block, MIDC, Bhosari, Pune - 411 026
 Phone No. 27331200, 27331213 Fax.No.020-27121071
 Email: ao.project@nariindia.org

Ref No. NARI/LASI/Advt/2017-2018/

Date: 16/11/2017

Applications are invited for the following post under "Longitudinal Aging Study in India" Project. This post is purely temporary and is to be filled under "LASI Project".

Sr. no	Name of the post	No. of Post	Age	Essential Qualification	Desirable Qualification	Job Responsibilities	Consolidated Salary
1	Upper Division Clerk	01	28	12 th Pass or Equivalent from recognized board with 5 years experience of administrative work <u>OR</u> Graduate in any discipline with 2 years experience of administrative work and A speed test of not less than 8000 key depressions per hour (KDPH) computer.	Graduate in any discipline with 2 year experience in Govt. administrative setting.	Administrative work i.e Establishment, Purchase, Account, Billing section day to day work.	Rs.17,000/- per month

It is mandatory:

Application preferably be submitted in the prescribed format (as given below) along with email address, proof of age, caste certificate, and Qualification and experience certificate. Application fees of Rs. 300/- drawn in favor of the Director, NARI, Pune by a Demand draft (only from a Nationalized Bank). SC/ST/PH and women are exempted from payment of application fee.

Candidates belonging to OBC should enclose the OBC Non-Creamy/ Creamy Layer certificate for appointment under Government of India (from the competent authority empowered to issue such certificate) at the time of interview.

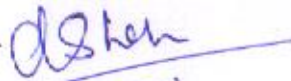
Government Servants should apply through proper channel or enclose 'No Objection Certificate' from the present office/employer along with the application.

Director In Charge, NARI reserve the right to shortlist the candidates to be interviewed. Any canvassing by or on behalf of the candidates or bringing political or other influence with regards to the selection shall be considered as a disqualification. Age and experience are relaxable in deserving candidates.

This post is to be filled for defines project period only.

The application should reach this office on or before 30/11/2017. Application short listed candidates will be intimated by email /Post they should be prepared to attend personal interview.

Principal Investigator


16.11.17

Director In Charge